

Minutes of the meeting of District Disaster Management Authority, North Tripura held on 29.10.2011 at 11.00 AM in the Conference hall of the Circuit House, Gournagar, Kailashahar. The meeting was chaired by the Chairperson of DDMA, North (DM & Collector, North Tripura) and co-chaired by the Sabhadhipati of UTZP.

List of participants is shown in the Annexure :- A.

DM & Collector, North Tripura welcome and thanked all the participants for their presence in the meeting. She has initiated the meeting by briefing the participants about the activities so far taken up by the District Disaster Management Authority and emphasized the need for preparedness to reduce the risk of any disaster and over come it which may occur at any moment.

The impact of recent Sikkim earthquake was discussed by the DM & Collector and it was apprehended that since Tripura falls in seismic Zone-V, entire State specially KLS/DMN areas will be the worst affected for which all should be prepared with all resources.

After prolonged discussion, suggestion and interaction the following decisions have finally been taken for next course of action of all Departments. Some Departments and the SDMs highlighted their activities through Power Point Presentation on Disaster Management. A brief record of department wise discussions is mentioned below :-

1. Police Department :-

S.P. North Tripura informed that District Control Room has been opened and functioning round the clock with the Telephone No.03824-222324 / 09436359125. Decission has been taken on GPS Training on 1st Nov'2011 which will be attended by 6 Police men and 2 staff of the DM's Office at SP Office, North.

It was informed that for lifting human beings during post disaster situation two nos Cranes are available and bigger Cranes are required for lifting big machines, boulders and big structure.

SP, North was requested to send longitudes and latitudes of Helipads to the concerned State Level Authority and for repair of Helipads fund to be requisitioned.

Map of North District shown in the Power Point indicates location of PS, TSR HQ, AR HQ etc which should be printed out and posted in DM's, SDM's and SP's office.

Emergency No. of Police – 100 is practically not working when called from Mobiles. This should be taken up with BSNL and activated with all Mobile Networks.

2. SDM, Kanchanpur

It was reported that 24 hour help line with telephone number 265727 has been functioning in the control room. The Sub-Division has been divided into several sectors for proper mitigation process and preparedness before , during and after math of any disasterous event. Sector allocation like KCP should be done in all Sub-Divisions early and second line of command should be allotted within 2 days.

Flood warning system should be regularized in KCP and warning level to be identified and painted by W R Department. 1 / 2 Boats should be kept in some areas by the river sides.

3. SDM, Kailashahar.

Control Room has been opened with Telephone No.222218.

Rapid damage assessment team has been formed in Kailashahar Sub-Division.Name of Officers should be identified and specific duty should be assigned with intimation to DM's Office.

All SDMs were asked to regularly keep record of Mock Drills by taking photos and write ups and send the same to the DRR cell of DM's office in a routine manner.

4. SDM, Dharmanagar.

It was informed that Controll Room has been opened and functional with Telephone No.03822-220202.

SDM, DMN was asked to collect phone numbers of all volunteers whose list has been prepared for forming QRTS etc.Mitigation plan & Communication plan have been prepared and core committee formed and major life line buildings identified in Dharmanagar.

5. Power (TSECL)

AGM, TSECL, informed that the Department has their own Plan which includes prevention, mitigation and preparedness programmes. Various teams have been formed and Controll Room set up at District and other levels.

List of of equipments, centres of Generators, list of contractors etc should be sent to DM cell immediately.

6. Education Department

It was reported that mock drills conducted in Schools:- KLS-5, DMN-8 and KCP-6 and school safety committee has been formed which consists of 11 members including DEO, DIS etc. Sub-Divisional school safety monitoring committee already formed for 3 Sub-Divisions.

DEO, North, was requested to send list of teachers, their phone numbers and residential address within 31.10.2011 who have done disaster management training.

Teams comprising of two levels should be formed by Education and PWD to visit all the schools for identification of earthquake prone buildings and high risk buildings. The first level team will consist of JE of Education Department, IS and HMs of State and ADC. The second level team will be constituted with the engineers from PWD & RD. Reports should be submitted within Nov'2011 positively.

Telephone number of Hospitals, Fire service and Police Station should be painted on the wall of all Schools.

7. Health Department.

Representative of CMO, North had shown their plan programme for disaster management at the District, Sub-Division and PHC level. But names of Sub-Divisional level QRT has not been shown in the slide.

Availability of equipments (Stretchers, first aid kits) etc – breakup of availability in all PHCs is required and this should be sent to DM cell immediately for further course of action.

There is no land line telephone connection in some PHCs particularly in interior areas. Proposal can be given to department for land line connection in Anandabazar, Khedacherra, Vanghmun etc PHCs. In case land line installation is not possible WLL facility can be provided as an alternative measure.

Health department has not conducted any Mock drill in the District on their own. They should conduct Mock drill on CSSR and first aid etc without lapse of time as Health Department has a vital role to play before, during and specially after math of any disaster situation and hazardous event.

Control Rooms should be opened in all District, Sub-Divisional Hospital and PHCs which will function round the clock. Asha and health workers should be activated and awarness training on disaster management should be provided to them on urgent basis.

8. Fire Service

DFO, North informed that there are six numbers of Fire Stations located at KLS, KGT, KCP, PNS, DMN & KDL. He apprised station wise staff position, No. of vehicle, Portable fire pump, Water Tenders etc in the meeting. He assured that list of programme will be submitted within Nov'2011 and training of divers will be done as early as possible. Private diver may be engaged as a time-gap arrangement.

Emergency Telephone No.101 should be properly activated from mobiles of all networks besides landline BSNL only.

Incident Command System indicating names of officials, Phone Number, address including all land line phone number of fire service station, drivers and O/Cs should be submitted immediately.

9. PWD (R & B)

Executive Engineer, PWD was requested to furnish particulars of locations where landslide protections have been constructed by PWD. A list of old buildings should be prepared for retrofitting as has been done in Agartala.

Power Department and PWD will work together and chalk out plan for landslide protection. Machmara - KCP road, KCP-JMP road, PNS-DMC road, a portion of NH-44 between PTL-KGT are very much prone to landslide.

Regular inspection of civil engineering structure, to give list of such inspection, name of building and location should also be indicated. Names of officials and their telephone numbers displayed in vulnerable locations is also required accordingly for the purpose of mitigation measures as and when necessary.

It was decided in the meeting that training of Masons for construction of earthquake resistant building will be held as per following schedule :-

- i) 31st Oct'2011 – All Blocks & NPs of KLS Sub-Div – Venue-GNR R.D. Block
- ii) 1st Nov'2011 – All Blocks & NPs DMN Sub-Div –venue- PNS R.D. Block
- iii) 2nd Nov'2011 – All Blocks of KCP Sub-Div – venue-DSD R.D. Block

List of equipments for Disaster Management available with PWD should be furnished early alongwith requirement of the same.Chain of Command of PWD(R&B), reflecting phone nos. and address should be submitted within 15.11.2011.

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10. ICDS

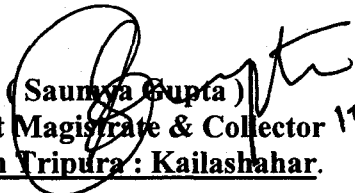
CDPOs will complete formation of teams for cooking and distribution of cooked food (Khichuri) in identified centres during post disaster period. A standing order and formation of team by CDPOs should be issued without further delay.

Workshop of CDPOs and Supervisors should be conducted to sensitise them about the matter and chain of command for the purpose should be formulated in no time.

11. Misc.

- i) All Departments should conduct Mock drill once every month.
- ii) QRTS should be constituted in all Hospitals and other Departments who are the stake holders of disaster management.
- iii) SDMs to delegate 2 persons to break the locks of Food Godowns to provide food materials and take charge of food rations in light of situation at that time during post disaster situation. Standing order to be issued by the SDMs.
- iv) SDE, BSNL will prepare tabulation of assets, Tower location etc and send to Disaster cell of DM's office.
- v) The district/state disaster plan under Disaster Management Act should incorporate the provision that whichever staff on leave should on hearing of disaster (formally/informally) report back to local police thana with vehicle and staff.
- vi) Trained personnel of Police and Fire Service Department will meet DM, North on 31.10.2011 at 4.00 PM at Conference hall for de-briefing on the training imparted to them at CTI, Gokulnagar.
- vii) Disaster Management Plans prepared at all levels should be updated on a regular basis.
- viii) Every department will identify one Nodal Officer for Disaster Management and send the name of the officer alongwith telephone number and address immediately.

The meeting ended with thanks to the chair.


(Saumya Gupta)
District Magistrate & Collector 10/11
North Tripura : Kailashahar.

Annexure- A

**List of participants in the meeting of Disaster Management held on 29.10.2011 at
Conference hall of the DM's Office, North Tripura, Kailashahar.**

| Sl.No. | Name of the participants with designation |
|--------|---------------------------------------------------------------------------|
| 01 | Saumya Gupta, District Magistrate & Collector, North Tripura. |
| 02 | Smt. Hashi Bhattacharjee, Sabhadipathi, UTZP, Kailashahar. |
| 03 | Sri L. Darlong, Superintendent of Police, North Tripura. |
| 04 | Sri D. Darlong, Addl. D.M. & Collector, North Tripura, Kailashahar. |
| 05 | Md. K. Ali, Project Officer, DDMA, DM's Office, North. |
| 06 | Smt. J.V.Duati, O/C, Disaster Management, DM's Office, North |
| 07 | Smt. Rina Malakar, Chairperson, Kumarghat R.D. Block |
| 08 | Smt. Aditi Majumder, Sub-Divisional Magistrate, Kailashahar |
| 09 | Sri Biswajit Paul, Deputy Collector, SDM's Office, Dharmanagar |
| 10 | Sri Utpal Chakraborty, DC & M, Kanchanpur |
| 11 | Sri Prabir Kr. Sarkar, EE, 1 st Circle, PWD (R & B), Kumarghat |
| 12 | Dr. Subhash Barua, DMO (N) o/o the CMO, North |
| 13 | Sri Sawapan Deb Barma, AGM, TSECL, Kumarghat. |
| 14 | Sri S.B. Nath, DTO, North Tripura |
| 15 | Sri S. Das, D.I.S, North |
| 16 | Sri G. Debbarma, District Fire Officer, North |
| 17 | Sri K. Nag Choudhury, Dy. Director, ARDD, North |
| 18 | Sri Pinaki Acharya, D.I.O, NIC, North Tripura |
| 19 | Sri A. Debbarma, Dy. Director of Fisheries, Kumarghat |
| 20 | Sri A. Kalai, SDO, PWD (WR), Kailashahar |
| 21 | Sri S.K. Sinha, Asstt. Director, o/o the DDA, North |
| 22 | Sri A. Bhowmik, Programme Officer, ICDS, Kumarghat |
| 23 | Sri T.K. Pal, CDPO, Kailashahar Dist HQ, ICDS Project |
| 24 | Sri D. Nath, SIO, ICAT, (N), Kailashahar |
| 25 | Sri J. Bhattacharjee, O/O the DFO, Kailashahar |
| 26 | Sri D. Nag, Extension Officer (Ind), Kumarghat Block |
| 27 | Sri P. Das, Panchayet Extension Officer, Pecharthal Block |
| 28 | Sri S.K. Kar, Panchayet Officer, Gournagar Block |
| 29 | Sri G.K. Datta, Panchayet Extension Officer, Panisagar Block. |
| 30 | Sri S. Das, Damcherra Block |
| 31 | Sri R. Roy, Jampuihill Block |
| 32 | Sri T. Chakma, Panchayet Extension Officer, Dasda Block |